Research Project
On-Request Employee Payment *(F12 B)*

Project Number: / / / /

PAYMENT GUIDELINES:

These guidelines to be strictly followed in order to enable processing payment

* *On-Request : Working as required, unspecified hrs/day, (Normally SQU Students or non-Academic staff).*
IG, CL & SR : R.O. 2/ hr for less than BSc, R.O. 3/ hr for BSc or above.
CR : depends on agreement between both parties, and funds availability.

* *SQU- non Academic staff: Max involvement in 2 projects at the same period. outside w/ hrs.*
Max. justifiable bouns R.O. 500/Project for IG &CL. For SR & CR max. R.O. 150 /month

ID	Name	Bank Name & A.C. No.	Qualification	Job Description	Date		Hrs	RO
					From	To		

Principal Investigator ..... *Signature:* ..... **Date:** / /

Assist. Dean for PSR ..... *Signature:* ..... **Date:** / /

Research Department Approval: ..... *Signature:* ..... **Date:** / /